**Minutes of the Mellor Parish Council Meeting**

held on

WEDNESDAY 23 JUNE 2021 at MELLOR METHODIST CHURCH at 7.00 p.m.

1. **Apologies** for absence were received from *Cllr. Hymas & Cllr. O’Grady.*
2. **There were** no declarations of pecuniary or personal interest.
3. **There was** no Public sessionas no members of the public were in attendance.
4. **The Minutes** of the Parish Council Meeting held on 27 May 2021 were accepted and approved.
5. **There were no Matters arising** from the minutes not covered on this Agenda.
6. **There were no responses to be made to Planning Applications**

* 3/02021/0535 – Mill Cottage, Victoria Terrace – variation of approved 3/2019/0190 for extension over garage at Unit 3
* 3/2021/0537– Mill Cottage, Victoria Terrace – additional parking
* 3/2021/0539- Ravenswing Farm – alterations & extensions
* 3/2021/0530- 102 Branch Road Mellor Brook – Loft extension, roof lift & single story extension.  
  **Resolutions made**
* Former Windmill Hotel, Preston New Road. ***Amended application*** 07/2020/00768/FUL.   
  **It was resolved** to contact SRBC planning to confirm that the comments made in our original objection still stood. (Note the Clerk wrote to SRBC on the 8th July and received a reply).
* **The meeting resolved** to provide written support to Balderstone PC against Planning Appeal APP/T2350/W/21/3274950 at land adjacent to Whalley Road, Mellor Brook.

1. **Members were updated on training opportunities**  *supported by the Parish Council*
2. **Financial Matters and Accounts**   
     
   **a.** The Clerk reportedthatthe current Bank balances were   
    Bank balances £58,967.00 + £26,094.41 MVH Floor fund + £1,199.72 Scholarship Fund  
    + £74.52 investment Account.

* **The meeting approved** the following Invoices for payment since 01.05.21
* EON War Memorial lights overdue £14.63 (may be further invoice at meeting)
* Parish Clerk salary June £440.70 (detail TBC)
* Donation to Little Green Bus in an amount of  *£150*

1. **It was resolved** to approve the Terms, Conditions & Powers for a Finance Committee as per the  draft document circulated at the meeting.
2. **The meeting resolved to** defer the discussion on the purchase of a new laptop until Cllr. O’Grady   
    could present his report and recommendations.
3. **It was resolved** to adopt the Local Government Association Model Code of Conduct  as recommended by Ribble Valley Borough Council**.**
4. **The Play Area Working Party: It was resolved that the PAWP** was to consider improvements to the single gate area. In addition NM and MV to liaise on the quotes and technical issues.
5. **It was resolved that** following consultation with local residents the Play Area Working Party would consider and recommend any actions for improvements to the grassed area at Mellor Play Area and consider and recommend Terms of Reference *(Cllrs. Crooks, Venables & Walmsley).*
6. **It was resolved** to defer any actions for Mellor 2020 Footpath Project including Terms of Reference and any budget for the Project.
7. **To consider and approve any actions for MCA: and to accept any report from MPC representatives to MCA and to appoint a second representative from MPC to MCA**No report was available and the meeting was unable to get a volunteer to fulfil the position of a second representative on the MCA management committee. No report was available regarding the current condition of the Sports Hall Floor. THE Chairman proposed a relaxation in Clause **2.(b)** of the lease between MCA and MPC to assist MCA in its decision whether to sanction the siting of a Chippy Van on the Lower Car Park at regular intervals.   
   **It was resolved that** a draft letter outlining the terms of a relaxation to the lease should be sent to the Trustees of MCA for their consideration.
8. **To confirm and approve any actions following application for Renewable Energy Feasibility Study Grants and the tendering process for this Grant.** Note Cllr JH and QC had held a Zoom mtg with Kate and had agreed to review scoping in September and discuss further.
9. **A discussion took place about the production of a Summer Newsletter.**It was generally agreed that it would be possible to produce one in September**.** Clerk to liaise with JH.
10. **To consider and approve any actions for use of the former BT phone box and to approve any   
     budget for this work.** This is ongoing and suggestions should be made. Book exchange and   
     location for local points of interest, walks, hospitality and hotels possible  
    .
11. **To consider and approve any appropriate actions to address speeding throughout the Parish** *Members to note: Joint WP Chairmen of local PC’s, Police, LCC Cllrs. & Officers to set meeting*  *separately, Terms of Reference & Venue to be determined*
12. **To Clerk updated the meeting on the “Open Spaces Grant A Green” for Mellor  
     It was resolved** not to applyfor a grant at the current time

18 **To receive reports from meetings**

1. **LCC Report –** non available
2. **RVBC Report by Borough –** nothing of importance
3. **RV Parish Council Liaison Committee –** will meet on the 24th June and a report given at the next PC meeting.
4. **Matters brought forward by members** non were raised
5. **To consider and approve the dates of future meetings, with frequency & venue to be   
    determined.** *Next Meeting Thursday 22 July 2021, then hope to meet on first Thursday in each*  *month (except August & January). The following Meeting should therefore be Thursday 02*  *September, but venue to be determined*
6. **To consider and approve any actions for the Clerk’s Annual Appraisal**   
   The Chairman reported that it was recorded in previous minutes that it was he (as Chairman) who had to complete the appraisal and recommended that he be supported by Cllr Quentin Colborn and Cllr John Hymas to provide a balance of opinions. All members were asked to contact the Chairman with any comments they wished to be considered at the appraisal.

**The meeting closed at 9.00pm**